Higher Education (HIED)

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Degrees offered:
M.Ed., Ed.D. in Higher Education (HIED)

Program Description: The Higher Education program prepares students for professional competence, leadership, and service in two areas: administration (including student affairs work) and college teaching. Within these areas of specialization, practicing professionals as well as persons entering the higher education field, may pursue programs emphasizing community colleges, four-year colleges and universities, or state, regional, or national agencies.


Master of Education

Admission Prerequisites for Master of Education Program: Formal admission to the Master’s of Education (M.Ed.) degree in Higher Education requires prior admission to the University of Arkansas Graduate School, which requires a separate application process. Admission to the University of Arkansas Graduate School requires a minimum 3.0 cumulative GPA or a 3.0 GPA on the last 60 hours of course work attempted and GRE scores from the past five years. In addition, admission to the program requires (1) a completed Higher Education Master’s program application form; (2) a statement of interest; (3) a current resume; (4) three supporting letters of recommendation; and (5) a writing sample demonstrating the applicant’s best writing.

Requirements for the Master of Education Degree: (Minimum 33 hours.) The master’s degree program in higher education provides academic preparation for persons who plan to seek entry level positions at the director or assistant director level in both two-year and four-year institutions for which a master’s degree is appropriate preparation, including community colleges and technical colleges, liberal arts colleges, and four-year colleges and universities. Depending upon prior experience, graduates may expect to find employment in a wide variety of positions in residence life, financial aid, career planning and placement, student activities, student union management, alumni affairs, development, public information, continuing education, financial management, human resources, and institutional research, or as adviser to fraternities and sororities, or minority students.

In combination with course work outside of Higher Education, students may prepare for positions in development and in other beginning level positions in post-secondary institutions and educational agencies.

M.Ed. Program Requirements

1. Completion of a minimum total of 33 graduate semester-hour credits (or 27 plus thesis), including at least 24 hours in higher education.
2. Completion of the following required seven courses in Higher Education:
   - HIED 5003 Overview-American Higher Education (Fa) 3
   - HIED 5033 Student Affairs in Higher Education (Fa) 3
   - HIED 5043 Student Development in Higher Education (Sp) 3
   - HIED 5083 History and Philosophy of Higher Education (Sp) 3
   - HIED 5073 Management of Higher Education Institutions (Su, Fa) 3
   - HIED 5643 Reflective Practice in Higher Education and Student Affairs (Sp, Su, Fa) 3
   - HIED 6653 Legal Aspects of Higher Education (Sp, Fa) 3
3. One 3-hour adviser-approved Higher Education elective course.
4. Additional 6 hours of adviser-approved electives to be selected from Higher Education or other relevant areas [may include 600V(6) Master’s Thesis].
5. Electives in Higher Education may be selected from the following:
   - HIED 504V Practicum in Higher Education (Sp, Su, Fa) 1-6
   - HIED 5053 The Community College (Irregular) 3
   - HIED 5063 Diversity in Higher Education (Irregular) 3
   - HIED 5103 Higher Education in International Contexts (Irregular) 3
   - HIED 574V Internship (Sp, Su, Fa) 1-3
   - HIED 605V Independent Study (Sp, Su, Fa) 1-6
   - HIED 6183 Organization Development and Change in Higher Education (Irregular) 3
   - HIED 6533 Assessment of Institutional Effectiveness in Higher Education (Irregular) 3
   - HIED 6663 Finance and Fiscal Management (Irregular) 3
   - HIED 6683 Governance and Policy Making in Higher Education (Irregular) 3
   - HIED 699V Seminar (Sp, Su, Fa) 1-6

Other Higher Education courses, designed primarily for doctoral students, with instructor’s approval.

Other related areas might include adult education, counseling, business, psychology, sociology, communications or other fields of interest to the student.

6. A minimum of 3 hours in research methods or statistics selected from the following: HIED 5093 Research in Higher Education and Student Affairs (Sp, Su, Fa), ESRM 5013 Research Methods in Education (Sp, Su, Fa), ESRM 5393 Statistics in Education and Health Professions (Sp, Su, Fa) or other equivalent course.
7. A cumulative grade point average of at least 3.00 on all course work for the degree. No grades below "C" will be accepted for graduate degree credit.

8. Satisfactory performance on a written comprehensive examination.

9. Students enrolled in the Higher Education Program should hold a graduate assistantship or be employed full-time in higher education or a related field (exceptions must be approved by faculty).

Students should also be aware of Graduate School requirements with regard to master's degrees (http://catalog.uark.edu/graduatecatalog/degreerequirements/#mastersdegree).

**Doctor of Education**

**Admission Prerequisites for the Doctor of Education Degree:** Formal admission to the Doctor of Education (Ed.D.) degree in Higher Education requires:

1. Prior admission to the University of Arkansas Graduate School, which requires a separate application process;
2. A master's degree or approved equivalent (minimally, 30 hours of post-baccalaureate graduate work completed);
3. A cumulative grade-point average on all graduate work attempted of at least 3.25;
4. A satisfactory Millers Analogy Test (MAT) score or Graduate Record Examination (GRE) scores (test scores usually at the 50th percentile);
5. Relevant professional experience in the field of higher education or a closely related field;
6. A completed Higher Education Program Application for Admission Form;
7. A current résumé or vitae;
8. A statement of interest;
9. At least three references (using our forms);
10. A writing sample demonstrating the applicant's best writing;
11. A personal interview with a Higher Education faculty committee, which by majority vote decides admission. Completed application deadlines are October 15 for Spring admission and March 15 for Fall admission.

**Ed.D. Program Requirements:** Students must complete a minimum of 96 total graduate semester credit hours. A minimum of 42 graduate semester credit hours must be completed beyond the master's degree, including a minimum of 24 hours in higher education core courses and at least 18 dissertation hours.

1. Completion of 15 semester credit hours of the following Higher Education Foundation core courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>HIED 6083</td>
<td>Management Skills for Effective Leadership (Irregular)</td>
<td>3</td>
</tr>
<tr>
<td>HIED 6093</td>
<td>Leading Change (Irregular)</td>
<td>3</td>
</tr>
<tr>
<td>HIED 6323</td>
<td>Design and Evaluation of College Teaching (Irregular)</td>
<td>3</td>
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<tr>
<td>HIED 6533</td>
<td>Assessment of Institutional Effectiveness in Higher Education (Irregular)</td>
<td>3</td>
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<tr>
<td>HIED 6663</td>
<td>Finance and Fiscal Management (Irregular)</td>
<td>3</td>
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<tr>
<td>HIED 6483</td>
<td>Strategic Enrollment Management (Irregular)</td>
<td>3</td>
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3. Completion of a minimum of 6 additional semester credit hours of approved electives in Higher Education:

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>HIED 5033</td>
<td>Student Affairs in Higher Education (Fa)</td>
<td>3</td>
</tr>
<tr>
<td>HIED 5043</td>
<td>Student Development in Higher Education (Sp)</td>
<td>3</td>
</tr>
<tr>
<td>HIED 504V</td>
<td>Practicum in Higher Education (Sp, Su, Fa)</td>
<td>1-6</td>
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<tr>
<td>HIED 5053</td>
<td>The Community College (Irregular)</td>
<td>3</td>
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<tr>
<td>HIED 5063</td>
<td>Diversity in Higher Education (Irregular)</td>
<td>3</td>
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<tr>
<td>HIED 5073</td>
<td>Management of Higher Education Institutions (Su, Fa)</td>
<td>3</td>
</tr>
<tr>
<td>HIED 5103</td>
<td>Higher Education in International Contexts (Irregular)</td>
<td>3</td>
</tr>
<tr>
<td>HIED 605V</td>
<td>Independent Study (Sp, Su, Fa) (limited to no more 1-3 than 3 hours)</td>
<td>1-3</td>
</tr>
<tr>
<td>HIED 6013</td>
<td>The Professoriate (Irregular)</td>
<td>3</td>
</tr>
<tr>
<td>HIED 6083</td>
<td>Management Skills for Effective Leadership (Irregular)</td>
<td>3</td>
</tr>
<tr>
<td>HIED 6093</td>
<td>Leading Change (Irregular)</td>
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<tr>
<td>HIED 6183</td>
<td>Organization Development and Change in Higher Education (Irregular)</td>
<td>3</td>
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<tr>
<td>HIED 6323</td>
<td>Design and Evaluation of College Teaching (Irregular)</td>
<td>3</td>
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<tr>
<td>HIED 6343</td>
<td>Strategies for Effective College Teaching (Irregular)</td>
<td>3</td>
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<tr>
<td>HIED 6663</td>
<td>Finance and Fiscal Management (Irregular)</td>
<td>3</td>
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<tr>
<td>HIED 674V</td>
<td>Internship (Sp, Su, Fa)</td>
<td>1-6</td>
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<tr>
<td>HIED 699V</td>
<td>Seminar (Sp, Su, Fa)</td>
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4. Completion of 12 semester credit hours (or approved equivalents) in graduate level research and statistics:

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<tr>
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<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIED 5093</td>
<td>Research in Higher Education and Student Affairs (Sp, Su, Fa) (or an equivalent course or waived by the student's advisory committee)</td>
<td>3</td>
</tr>
<tr>
<td>ESRM 6403</td>
<td>Educational Statistics and Data Processing (Sp, Su, Fa) (or an equivalent course approved by the student's advisory committee)</td>
<td>3</td>
</tr>
<tr>
<td>HIED 6693</td>
<td>Research Techniques in Higher Education (Irregular)</td>
<td>3</td>
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5. Completion of a minimum of 9 graduate semester credit hours of approved electives outside of Higher Education (Note: This may include graduate hours completed as part of another graduate degree program as approved by the student's advisory committee).
6. Completion of a minimum of 18 credit hours in dissertation:

HIED 700V Doctoral Dissertation (Sp, Su, Fa) 1-18

7. A minimum grade point average of at least 3.25 on all course work presented as part of the degree program. No graduate degree credit will be granted for any course grades below “C.”

8. Satisfactory completion of all requirements governing the written and oral examinations for the candidacy examination, the dissertation, and the final oral dissertation defense.

Students should also be aware of Graduate School requirements with regard to doctoral degrees (http://catalog.uark.edu/graduatemcatlog/degreerequirements/#phdandeeddegreeesttext).

Courses

HIED 5003. Overview-American Higher Education (Fa). 3 Hours.
A basic course in the study of higher education open to all students seeking careers in colleges and universities. Serves as an introduction to the programs, problems, issues, and trends in higher education.

HIED 5033. Student Affairs in Higher Education (Fa). 3 Hours.
Study of origins, functions, and policies in student personnel services in contemporary 2- and 4-year colleges and universities with emphasis on the student and student development.

HIED 5043. Student Development in Higher Education (Sp). 3 Hours.
Provides those who work or plan to work in post secondary educational institutions with an understanding of the student population in contemporary colleges and universities.

HIED 504V. Practicum in Higher Education (Sp, Su, Fa). 1-6 Hour.
Students are assigned to a department or agency within or outside the university for professional experience under the joint supervision of on-site personnel and university faculty. Periodic meetings are scheduled for evaluation, discussion, and examination of techniques.

HIED 5053. The Community College (Irregular). 3 Hours.
An overview of the community college. Topics include the history and philosophy of the community college movement, students, curriculum, state and local campus governance, teaching, student personnel work, finance and issues, problems, and trends.

HIED 5063. Diversity in Higher Education (Irregular). 3 Hours.
Broadly explores how sociocultural contexts influence diversity at colleges and universities. Focuses on the responsibilities of higher education leaders to be multiculturally competent professionals who foster inclusive practices for diverse student populations.

HIED 5073. Management of Higher Education Institutions (Su, Fa). 3 Hours.
Principles and concepts of management and their application in college and university settings.

HIED 5083. History and Philosophy of Higher Education (Sp). 3 Hours.
An examination of the history and development of higher education including the study of the philosophy, objectives, and functions of various types of institutions.

HIED 5093. Research in Higher Education and Student Affairs (Sp, Su, Fa). 3 Hours.
This course provides master’s students an overview of research and literature applicable to the discipline; teaches students how to understand academic literature and use empirical evidence to inform practices and policies at colleges and universities. Prerequisite: MEd students in the Higher Education Program.

HIED 5103. Higher Education in International Contexts (Irregular). 3 Hours.
Explores various systems of higher education around the world. Equips students with the knowledge and skills to work in the increasingly internationalized field of higher education.

HIED 5643. Reflective Practice in Higher Education and Student Affairs (Sp, Su, Fa). 3 Hours.
Provides students an opportunity to work in a functional area of higher education, reflect on how their experiences inform their career goals as higher education professionals, and learn job search strategies in higher education. May be repeated for up to 6 hours of degree credit.

HIED 574V. Internship (Sp, Su, Fa). 1-3 Hour.
Supervised field experiences in student personnel services, college administration, academic advising, institutional research, development, or other areas of college and university work.

HIED 600V. Master’s Thesis (Sp, Su, Fa). 1-6 Hour.
Master’s Thesis. May be repeated for degree credit.

HIED 6013. The Professoriate: Problems and Issues (Irregular). 3 Hours.
An examination of the vital issues and trends affecting college faculty personnel with emphasis upon institutional practices and policies.

HIED 6023. Introduction to the Study of Higher Education (Irregular). 3 Hours.
A requirement for all new doctoral and specialist students. Familiarization with writing requirements, library search procedures, library resources, and program requirements. Prerequisite: Admission to Higher Education Ed.D program.

HIED 605V. Independent Study (Sp, Su, Fa). 1-6 Hour.
Provides students with an opportunity to pursue special study in higher education.

HIED 6083. Management Skills for Effective Leadership (Irregular). 3 Hours.
Development of management skills that enhance leadership includes understanding yourself, managing yourself, team building, personnel selection, group and individual decision-making, problem solving, managing conflict, developing valid performance appraisal systems, conducting performance appraisal interview, and other topics of current interest. Prerequisite: Doctoral students in Higher Education or permission of the instructor.

HIED 6093. Leading Change (Irregular). 3 Hours.
An in-depth examination of leadership, change, and culture in postsecondary education.

An examination of the theory and practice of organization development as it relates to planned change in colleges and universities.

HIED 6323. Design and Evaluation of College Teaching (Irregular). 3 Hours.
Theory and practice of effective college teaching. Emphasis is placed on preparation and evaluation of instruction.

Types of undergraduate curricula and their supporting philosophies; approaches to curricula planning and assessment; curricular reforms; and factors influencing curricular policy making.

HIED 6343. Strategies for Effective College Teaching (Irregular). 3 Hours.
An examination of traditional and innovative instructional strategies for use in college teaching.

A study of the current problems and trends related to the field of higher education.
HIED 6483. Strategic Enrollment Management (Irregular). 3 Hours.
An examination of admissions marketing strategies, communications plans, branding, and forecasting as well as how other areas (financial aid, honors, scholarships, and student affairs) contribute to successful recruitment efforts. Other key enrollment management areas of focus for the class include academic records, registration, degree audits, FERPA, student support, and most importantly, retention. Major state and federal legislation that underscores any of these activities will be discussed as well.

HIED 6533. Assessment of Institutional Effectiveness in Higher Education (Irregular). 3 Hours.
The course examines the fundamentals of assessment of learning outcomes and institutional effectiveness and introduces assessment as a tool to inform strategic planning and data-driven decision-making in higher education.

HIED 6643. College Students in the United States (Irregular). 3 Hours.
Students will engage with the leading theoretical and empirical scholarship related to college students and use this information to engage in class discussion, complete course assignments, consider implications for practice, and contemplate opportunities for new scholarship. Prerequisite: Doctoral student in the Higher Education Program or instructor consent.

HIED 6653. Legal Aspects of Higher Education (Sp, Fa). 3 Hours.
An examination of the legal status of higher education in the United States; the rights and responsibilities of educators and students including fair employment; due process; torts liability and contracts; student rights landmark court decisions; federal and state legislation having an impact on education.

HIED 6663. Finance and Fiscal Management (Irregular). 3 Hours.
Higher education finance and budgeting practices: problems, issues, trends, and policy issues in higher education.

An analysis of governance and policy making affecting the control of colleges and universities. Attention is given to policy generation, governing board supervision, and the impact of institutional, professional, and regional groups as well as community, state, and federal pressures.

Techniques of research applicable to Higher Education.

HIED 674V. Internship (Sp, Su, Fa). 1-6 Hour.
Supervised field experiences in student personnel services, college administration, college teaching, institutional research, development, or other areas of college and university work.

HIED 699V. Seminar (Sp, Su, Fa). 1-6 Hour.
A series of seminar for specialized study into areas of current significance in postsecondary education, such as leadership and planning; organization, development, and change; human resource development and appraisal; the student in higher education; etc. May be repeated for up to 6 hours of degree credit.

HIED 700V. Doctoral Dissertation (Sp, Su, Fa). 1-18 Hour.
Doctoral Dissertation. Prerequisite: Candidacy. May be repeated for degree credit.